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## WEST VIRGINIA PROJECT COMMUNITREE

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### Example In-Kind Commitment

**EXAMPLE: Shade Tree Kit. Main Street Beautification Planting (12 B&B Trees)**

Description of Anticipated In-Kind	Date	Quantity	Rate	Total
Meeting with WV Bay Forester. Mr. Smith & Ms. Jones	Mar. 25	1 hour x 2 people	\$25 (leader)	\$50
Presentation to City Council by Ms. Jones	Mar. 28	1 hour	\$25 (leader)	\$25
Mr. Smith's meeting with City Public Works & Div. of Highways representatives	Mar. 30	2 hours	\$25 (leader)	\$50
Phone calls recruiting volunteers. Ms. Jones & Mr. Smith	Mar 15 – April 7	3 hours total	\$25 (leader)	\$75
<b><i>Call before you dig!</i></b> Mr. Smith meets with representatives to mark areas to dig. (CTree will help applicants with this. <a href="#">Visit WV811 for more information.</a> )	April 3 <sup>rd</sup>	1 hour	\$25 (leader)	\$25
City Public Works digs pits & adds soil amendments per Bay Forester recommendations. ( <i>Memo or email documenting municipal contributions will be required. See example in CTree Resources.</i> )	April 5	1 yard soil 2.5 hours backhoe	\$25 (yard <sup>3</sup> ) \$50 (backhoe)	\$125
Pick up trees from Forestry Yard. Bob The Driver.	April 6	3 hours	\$17 (skilled labor)	\$51
Sam helped Bob The Driver pick up trees	April 6	3 hours	\$15 (labor)	\$45
Mulch delivered by City Public Works	April 7	1 yard mulch 45 min. truck	\$50 (yard <sup>3</sup> ) \$44 (dump truck)	\$83
Day of tree planting. Ms. Jones & Mr. Smith, Bob The Driver, and 15 volunteers ( <i>signup sheet required</i> )	April 7	4 hours	\$25 (2 leaders = \$200) \$17 (1 skilled labor = \$68) \$15 (15 volunteers = \$900)	\$1168
Bob The Driver & Sam return to start tree watering	April 14 & 28	3 hours each total	\$17 (skilled driver = \$51) \$15 (labor = \$45)	\$96
				\$1793